

**SWINFEN AND PACKINGTON PARISH COUNCIL**

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Our Ref: JM

04 January 2017

**To: All Members of the Parish Council**

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council to be held in the **Conference Room 1, Conference Centre, HMP Swinfen on Wednesday 11 January 2017 commencing 7.00 p.m.** at which the business set out below will be transacted.

Yours sincerely

**Jayne Minor (Ms)  
Parish Clerk**

<b>AGENDA</b>
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**PUBLIC FORUM**

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area (see notes at the end of the Agenda).

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST AND DISPENSATION**

To receive declarations of any personal or prejudicial interest under consideration on the Agenda in accordance with the Parish Town Councils (Model Code of Conduct) Order 2007.

- 3. MINUTES**

To approve as a correct record the Minutes of the Meeting of the Parish Council held on 09 November 2015 (Minute Nos. 40 - 55) (**ENCLOSURE**).

- 4. CHAIRMAN'S ANNOUNCEMENTS**

**5. HOPWAS QUARRY**

Members are requested to debate the up to date position relating to Hopwas Quarry.

**6. THE HIGH SPEED RAIL PLANS**

Members are requested to debate the up to date position relating to the High Speed Rail Plans.

**7. REVIEW OF FINANCIAL REGULATIONS**

Members are requested to review the Parish Council's Financial Regulations which were adopted on 22 September 2010 (**ENCLOSURE**).

**8. REVIEW OF STANDING ORDERS**

Members are requested to review the Parish Council's Standing Orders which were adopted on 14 July 2010 (**ENCLOSURE**).

**9. REVIEW OF LOCAL GOVERNMENT PENSION SCHEME – EMPLOYER DISCRETIONS POLICY**

Members are requested to review the Parish Council's Local Government Pension Scheme – Employer Discretions Policy which was adopted on 02 July 2014 (**ENCLOSURE**).

**10. EXCLUSION OF THE PRESS AND PUBLIC**

The Chairman will move:

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

**11. PARISH CLERK'S SALARY**

Members are requested to approve the payment of the Parish Clerk's December 2016 and January 2017 salary (**PINK ENCLOSURE**).

**12. DATE AND TIME FOR NEXT PARISH COUNCIL MEETINGS**

The next Parish Council Meetings will be held on Wednesday 08 March 2017 and Wednesday 10 May 2017 in the Conference Room 1, Conference Centre, HMP Swinfen commencing 7.00 p.m.

***PUBLIC FORUM SESSION AT PARISH COUNCIL MEETINGS***

***Residents of Swinfen and Packington Parish Council have an opportunity to speak at each Parish Council meeting:***

1. *The Public Forum session will usually be the first item on the Agenda.*

2. *The Public Forum will last up to 15 minutes and members of the public can ask the Parish Council a question (or make a statement).*
3. *Your statement or question must relate to a matter of special relevance to Swinfen and Packington or within the responsibility of the Parish Council.*
4. *Matters relating to the conduct of any individual councillor or officer will not be permitted – in such circumstances you should write to the Parish Council.*
5. *You will be allowed to speak for up to 3 minutes and you can raise more than one issue within the overall limit of 3 minutes allowed to you.*
6. *After each speaker the Chairman of the Parish Council (or his/her representative) will answer the question or give notice that he/she will provide a written answer as soon as possible.*

*If a written answer is to be given this will be sent to you at your stated address.*

**MINUTES OF THE SWINFEN AND PACKINGTON PARISH COUNCIL ANNUAL MEETING HELD  
AT THE CONFERENCE ROOM 1, CONFERENCE CENTRE, HMP SWINFEN ON  
WEDNESDAY 09 NOVEMBER 2016 COMMENCING AT 7.02 P.M.**

**PRESENT**

Councillor R Barnes in the Chair  
Councillors Armstrong, J Barnes, Dyott and Mrs Harrison

**In attendance:**

Ms J Minor, Parish Clerk  
4 members of the public

**PUBLIC FORUM**

**Planning Application 16/01232/FULM - Bromford Development Site, Levett Road -  
Demolition of 10 no. dwellings and construction of 22 no. dwellings and associated works,  
with access provided off Levett Road**

Mrs Roberts a resident of Levett Road outlined objections to the planning application 16/01232/FULM namely over intensive use of the site; increase in traffic resulting in access/egress problems and parking; inadequate parking provision; inadequate sewerage facilities and lack of schooling provision. Mrs Roberts mentioned in particular No. 11 Levett Road and the close proximity of a new dwelling and loss of amenity/light to No. 11.

Councillor R Barnes made reference to an email he had received from Claire Thomas, Regeneration Manager, Bromford and informed Members that he had responded as follows:

"I have read it.

I believe they are paying lip service to the local residents. It's a poor PR exercise and does not answer much at all in my view.

Without seeing the "lower" intensity of the new housing it's not easy to ascertain the impact we all fear.

The local residents will be the losers in my view as Bromford are solely, at all costs, wanting to redevelop the site of the old houses. Regardless of local opposition.

The owner occupiers are also going to suffer on the value of their houses as the proposed new builds are very small and expensive pro rata .More traffic on a narrow access road .

A much reduced scheme is far more appropriate. I am amazed no open space is included as councils call for this more and more.

It's no good them saying it's not economic to build less as that's rubbish and that argument is hollow. Developers build all quantity of houses.

There is no concrete proposals for water runoff, which is already bad. The sewer is overloaded and Bromford just sweep over this issue like many others.

Bromford are doing this type of rebuild in many such villages nearby and it's a consistent message. ALL too small, too expensive and too many."

Councillor R Barnes informed members of the public that they needed to individually object to the application and that District Councillor Brian Yeates was the next step up.

**RESOLVED** That Councillor R Barnes would personally speak to District Councillor Yeates regarding this matter in order that District Councillor Yeates "calls in" the application so that the application is dealt with by the District Council Planning Committee and not delegated authority by an officer.

**40. APOLOGIES FOR ABSENCE**

Councillor Elliott.

**41. DECLARATIONS OF INTEREST**

Councillor Armstrong declared a prejudicial interest in Planning Application 16/01130/CLE - Barn at Packington Lane as Councillor Armstrong owns Packington Lane.

**42. MINUTES**

**RESOLVED** That the Minutes of the Meeting of the Parish Council held on 14 September 2016 (Minute Nos. 28-39) as circulated, be approved as a correct record and signed by the Chairman.

**43. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**44. HOPWAS QUARRY**

Councillor R Barnes updated Members stating that there was nothing to bike over now as work had been undertaken at the quarry.

**RESOLVED** That an item on Hopwas Quarry continue to be included on the next agenda.

**45. THE HIGH SPEED RAIL PLANS**

Councillor J Barnes informed Members that there was nothing to report at this moment in time.

**RESOLVED** That an item on the High Speed Rail Plans (HS2) continue to be included on the next agenda.

**46. SCHEDULE OF PAYMENTS TO DATE**

**RESOLVED** That the schedule of payments to date be received and noted.

**47. 2016/2017 BUDGET**

**RESOLVED** That the Parish Clerk's report detailing actual to date figures for 2016/2017 budget be received and noted.

**48. 2017/2018 PRECEPT ON LICHFIELD DISTRICT COUNCIL**

**RESOLVED** That the level of precept to be declared on Lichfield District Council be £5,000.

**49. PLANNING DECISIONS  
EVERGREEN, PACKINGTON LANE  
PACKINGTON HALL, TAMWORTH ROAD  
LAND AT JERRY'S LANE**

**RESOLVED** That the information be received and noted.

**50. PLANNING APPLICATION 16/01130/CLE (CERTIFICATE OF LAWFULNESS – EXISTING)  
MR AND MRS POPE  
BARN AT PACKINGTON LANE  
CERTIFICATE OF LAWFULNESS (EXISTING): DEVELOPMENT IN RESPECT OF THE  
SUBSTANTIAL COMPLETION OF THE BUILDING IN EXCESS OF 4 YEARS**

**RESOLVED** That the following OBJECTION be submitted in respect of the above planning application to Lichfield District Council:

- Firstly, this is a new building on the footprint of an old one which has only just been completed; the application photographs clearly indicate this.
- The previous building had not been in agriculture for approximately 50 years; therefore, the Parish Council cannot support this application. It has not been in agricultural usage, it is not a redundant building, it does not have the benefit of planning permission or building regulations and it is a new build.
- Upon a site visit by Members of the Parish Council, this would not appear to be in current agricultural use, that being so, the Parish Council would have thought that we are not considering the conversion of a redundant agricultural building.
- Infringement of the Green Belt.

**51. PLANNING APPLICATION 16/01232/FULM  
BROMFORD DEVELOPMENT SITE, LEVETT ROAD  
DEMOLITION OF 10 NO. DWELLINGS AND CONSTRUCTION OF 22 NO. DWELLINGS  
AND ASSOCIATED WORKS WITH ACCESS PROVIDED OFF LEVETT ROAD**

Members felt that even though they had no objection, in principle, to the demolition of the "Airey" houses, replacement with 22 new dwellings was too intensive for the site.

**RESOLVED** That the following OBJECTION be submitted in respect of the above planning application to Lichfield District Council:

- The proposal would by virtue of its design, scale and massing result in a cramped, poorly designed, over intensive use and incongruous form of development that fails to respect the character of the surrounding area.
- Infringement of the Green Belt.

- Access/egress issues.

**52. SWINFEN ESTATE – LIGHTING**

Councillor Mrs Harrison informed Members that she had spoken to Mr Liggins, Health and Safety Advisor for HMP Swinfen who had informed her that the lighting needed to be replaced and not repaired and that this was “top of the list”.

**RESOLVED** That an email be sent to Jennifer Madeley in order to establish a timescale for the works to be undertaken.

**53. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

**54. PARISH CLERK’S SALARY**

**RESOLVED** That cheques be drawn in respect of the Parish Clerk’s October 2016 (**cheque number 100387**) and November 2016 (**cheque number 100388**) salary, HMRC - December 2016 (**cheque number 100389**), Staffordshire Pension Fund - December 2016 (**cheque number 100390**), HMRC - January 2017 (**cheque number 100391**) and Staffordshire Pension Fund - January 2017 (**cheque number 100392**).

**55. DATE, VENUE AND TIME FOR NEXT PARISH COUNCIL MEETING**

**RESOLVED** That Wednesday 11 January 2017, Wednesday 08 March 2017 and Wednesday 10 May 2017 in the Conference Room 1, Conference Centre, HMP Swinfen commencing 7.00 p.m. be confirmed as the next Parish Council meetings.

(The Meeting closed at 8.04 p.m.)

Signed .....

Dated .....